

# CAL POLY

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## STUDENT SUCCESS FEE ALLOCATION ADVISORY COMMITTEE MEETING

Wednesday, May 23, 2012  
2:00 – 3:00 p.m.  
Conference Room 01-409

### MINUTES

Members Present:                    Kiyana Tabrizi                    Maryam Moeinazad  
    Larry Kelley                        Chris Li  
    Kaitlin Harr (*via teleconference*)                    Rachel Fernflores  
    Samuel Frame                        Joette Eisengart  
    Ashley Brooks                        Kimi Ikeda  
    Victor Brancart

Members Absent:                    Dan Marver  
    Brianna Mulligan

Invited Guest:                        President Armstrong  
    Katie Morrow

### **Call to Order**

Committee Co-Chair Kiyana Tabrizi called the meeting to order and welcomed the members and guests.

### **Approval of 5/9/12 Minutes**

Co-Chair Tabrizi asked the members if there were corrections to the 5/9/12 SSFAAC minutes. With no changes identified, a motion was made to adopt the minutes.

### **Overview Student Success Fee Allocation Proposal**

President Armstrong explained his recommendation for a 10% contingency to be incorporated into the student success fee allocation proposal, given the uncertainty of the November election results. President Armstrong mentioned that there are multiple aspects of student success, in addition to classes. He added that addressing diversity and lower socio-economic classes continues to be of high importance to the university.

Ms. Ikeda indicated that thinking ahead with regard to these important aspects will be beneficial in the future – a historic attribute of Cal Poly.

Mr. Li inquired about the return of the 10% contingency to the proposal line items after the November election. President Armstrong was uncertain at this time. He added that Executive Management would report to the Committee in this regard.

Ms. Brooks asked the President's opinion in regard to athletics. President Armstrong indicated that the university made a commitment to athletics several years ago. He noted that without our support, athletics may not return to solvency and that the key will be to find balance and any ideas in this regard are welcome.

Mr. Kelley indicated that 74% of the projected revenue would be earmarked for access to classes/labs which tracks with student and committee discussions.

#### **Review Recommendations and Suggested Funding Ideas of the Provost and Vice Presidents**

Ms. Ikeda reviewed the attached allocation descriptions (distributed to the Committee members).

Ms. Moeinazad and Ms. Morrow inquired about the enrollment demand in regard to study sessions and supplemental workshops. Ms. Ikeda explained that study sessions assist students in passing classes the first time (making seats available to students in future classes) and the supplemental workshops allow for learn by doing experiences – both integral parts of access to classes/labs. She added that access to classes is more than having more classes - hiring faculty that the budget cannot support and having vacant classroom seats is not using our resources wisely.

Ms. Brooks requested clarification in regard to whether advising as noted in the description would be universitywide. Ms. Ikeda mentioned that the foundation would be laid to focus on advising students during their first 2 years of attendance as well as college-specific support with an effort to centralize efforts.

Ms. Moeinazad inquired whether technology upgrades are determined by students or faculty input. Ms. Ikeda responded that both students and faculty are involved since technology impacts the ability to schedule classes due to the need for smart whiteboards and lecture-capture technology. She added that incentives for faculty are necessary for training, technology exposure and knowledge of equipment.

Ms. Moeinazad suggested that current digital resources be evaluated to reduce the number of licenses. Ms. Ikeda mentioned the Cal Poly Plan keeps these resources at base level. To better serve student research needs, the university needs to purchase the highest in demand (noting that the estimated number of digital databases and journals could vary depending upon the cost of each license). Mr. Kelley added that library funding is well below the standard and this proposed revenue will assist in "catching up." He added that the Provost is very supportive of this idea which will benefit all students. Ms. Fernflores mentioned that the selections are chosen by each college librarian from the "A" list, which is determined broadly for higher education.

Mr. Li inquired whether athletics had any other source of funding. Co-chair Tabrizi mentioned that athletic scholarships have been impacted by \$500,000; revenue from the student success fee would only offset this deficit. Fundraising is the main source of funding for athletics.

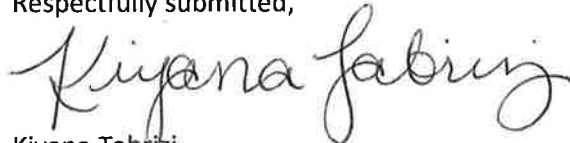
#### **Next Steps**

Co-Chair Tabrizi requested each member forward their recommendations for possible allocation of the student success fee to Cindy Pilg by Tuesday, May 29<sup>th</sup>. The submissions will be consolidated to ascertain the highest priorities and presented to the Committee for consideration. A follow-up meeting may be calendared or conducted electronically for this purpose, if needed, at the next committee meeting tentatively scheduled for June 6, 2012.

#### **Adjournment**

There being no further business, the meeting was adjourned at 3:06 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Kiyana Tabrizi". The signature is written in a cursive, flowing style.

Kiyana Tabrizi  
Co-chair